

FHEQ Level 6 Module registration form

To register for your module(s) please complete the form in BLOCK capitals and return to:

Admissions, Academic Management and Student Services Office, **ifs** House, 4-9 Burgate Lane, Canterbury, Kent, CT1 2XJ.

Alternatively you can fax your form to +44 (0) 1227 786030.

YOUR DETAILS

ifs number (if known) _____ Title (eg Mr) _____
 First name(s) _____
 Last name _____
 Date of birth _____ Nationality _____
 Gender Male Female

Please complete the information below only if your contact details have changed. If your details have not changed please proceed to MODULE REGISTRATION DETAILS overleaf.

CONTACT DETAILS

Email address* _____
 Daytime tel _____ Evening tel _____
 Mobile tel _____ Fax _____

*Please note that having a valid email address is a compulsory requirement of study.

ADDRESS DETAILS

Organisation name _____
 Region _____
 Job title _____
 Business address _____
 Postcode/ZIP code _____ Country _____

Private address _____
 Postcode/ZIP code _____ Country _____

Delivery address for study materials if different from above. Please choose an address where your study materials can be signed for.
 You should avoid using a PO BOX number.

Delivery address _____
 Postcode/ZIP code _____ Country _____

Please indicate which address you would prefer the **ifs** to use for correspondence: Private Business Delivery

MODULE REGISTRATION DETAILS

I wish to register for the following modules and study method:

	Distance learning	Flexible learning (incl 3 workshops)
Core module - 30 Credits		
Strategic Management in Financial Services*	<input type="checkbox"/>	<input type="checkbox"/>
Option modules - 30 Credits		
Credit Analysis and Lending	<input type="checkbox"/>	<input type="checkbox"/>
Globalisation of Financial Markets	<input type="checkbox"/>	<input type="checkbox"/>
Retail Business Strategy*	<input type="checkbox"/>	<input type="checkbox"/>
Risk Financing and Management	<input type="checkbox"/>	<input type="checkbox"/>
Wealth Management	<input type="checkbox"/>	<input type="checkbox"/>
Advanced Work-Based Learning	<input type="checkbox"/>	<input type="checkbox"/>
Option module - 60 Credits		
Corporate Finance**	<input type="checkbox"/>	<input type="checkbox"/>

*Strategic Management in Financial Services must be attempted before Retail Business Strategy.

You must have taken and passed the Quantitative Methods for Finance and Investment module from the **ifs Foundation Degree/Professional Diploma in Banking Practice and Management (formerly the Foundation Degree/Professional Diploma in Financial Markets and Management), or an equivalent module in terms of content and level before embarking on Corporate Finance.

Please indicate your chosen study session start date

01 May 2012

If you have chosen to attend workshops, please indicate where you would like to attend (workshop locations will be offered subject to availability/demand):

Birmingham London Bristol
Manchester Leeds

Please indicate your examination venue below

For an up-to-date list of exam venues please visit the Useful Information page in the Professional Higher Education section at www.ifslearning.ac.uk/qualifications/additionalpheiinformation/HEUsefulinformation

FEES

Tuition method

All modules

30 Credits

- Distance learning £735.00
(Direct Debit - initial fee £250.00, payable at time of registration, plus 4 monthly DD payments of £121.25)*. Only available to UK account holders.
- Flexible learning (incl 3 workshops) – subject to demand £895.00
(Direct Debit - initial fee £305.00, payable at time of registration, plus 4 monthly DD payments of £147.50)*. Only available to UK account holders.

60 Credits

- Distance learning £1470.00
(Direct Debit - initial fee £490.00, payable at time of registration, plus 4 monthly DD payments of £245.00)*. Only available to UK account holders.
- Flexible learning (incl 3 workshops) – subject to demand £1790.00
(Direct Debit - initial fee £610.00, payable at time of registration, plus 4 monthly DD payments of £295.00)*. Only available to UK account holders.

Advanced Work-Based Learning

£535.00

(Direct Debit - initial fee £195.00, payable at time of registration, plus 4 monthly DD payments of £85.00)*

*Direct Debit cut off date 30 March. Installment amounts may vary after this date.

Student Membership

£102.00

PAYMENT DETAILS

30 Credits Distance learning £ _____

Flexible learning (incl 3 workshops) £ _____

60 Credits Distance learning £ _____

Flexible learning (incl 3 workshops) £ _____

Advanced Work-Based Learning £ _____

Student Membership – £102.00 £ _____

TOTAL PAYABLE £ _____

Payment options

- I enclose a cheque/bank draft/postal order in sterling for the total payable, made payable to the **ifs School of Finance**.
- Direct debit - I have filled in the direct debit instruction and enclose payment details for the initial fee.
- I authorise the **ifs** to debit my Visa / MasterCard / debit card for the total payable

Card number _____

Expiry date ____/____/____ Valid from ____/____/____

Issue number _____ (if applicable) Security number* _____

Signed _____ Date _____

*This is the last 3 digits found on the signature strip on the reverse of your card.

Please note that all unsigned/incomplete forms will be returned and will cause delay in the processing of your registration. From time to time, the **ifs School of Finance** may wish to send you information on its products and services that may be relevant to you. If you do not wish to receive further information please tick the box:



Please fill in the whole form using a ball point pen and send it to:

ifs School of Finance
ifs House
4-9 Burgate Lane
Canterbury
Kent CT1 2XJ

Instruction to your bank or building society to pay by direct debit

Service User No
9 9 0 3 4 6

Reference

Instruction to your bank or building society
Please pay the **ifs School of Finance** direct debits from the account detailed in this instruction subject to the safeguards assured by The Direct Debit Guarantee. I understand that this instruction may remain with the **ifs School of Finance** and, if so, details will be passed electronically to my bank/building society.

Name(s) of account holders

Bank or building society account number
□ □ □ □ □ □ □ □

Branch sort code
□ □ - □ □ - □ □

Name and full postal address of your bank or building society

Signature(s)

Date

To: The Manager Bank/Building Society

Address

Postcode _____

For **ifs School of Finance** OFFICIAL USE ONLY
This is not part of the instruction to your bank or Building Society
To avoid delays in processing please tick below
This Direct Debit instruction has been set up to pay course fees by monthly installments
This Direct Debit instruction has been set up to pay annual alumni membership subscription fee

BANKS AND BUILDING SOCIETIES MAY NOT ACCEPT DIRECT DEBIT INSTRUCTIONS FOR SOME TYPES OF ACCOUNT

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit the **ifs School of Finance** will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request **ifs School of Finance** to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by the **ifs School of Finance** or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when **ifs School of Finance** asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.